

MORGAN COUNTY BOARD OF EDUCATION

Transfers Within the System	Descriptor Code: JBCBA	Issued Date: 07/10/07
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Definitions

“Base School” means the school located in the parent’s/guardian’s area, according to assigned bus routes, where the student is required to attend unless a transfer is granted.

“Receiving School” means the school to which a transfer is granted.

General Conditions

Transportation. Transportation shall be the responsibility of the parents, guardians or students.

Duration. The Principal may revoke a transfer at any time when a student becomes a documented behavior and/or attendance problem. The student will be transferred back to their base school.

Illegal Transfers. Any out-of-zone student found to be illegally enrolled shall be sent back to the appropriate base school in which the violation is discovered.

Transfer Classifications

Employees’ Children Transfers: Children of teachers of Morgan County Schools, upon applications, shall be granted transfer to the school where the teacher is employed.¹

Hardship Transfers (Grades K-5) only: Extreme hardship and child care cases will be considered only after every effort has been made by the parent/guardian to make provisions to keep the pupil in their base school. The reason must be documented completely and shall be thoroughly investigated. Hardship transfers shall not be granted on the basis of school preference or program comparison.

Other: Transfers will be considered as long as space is available at the receiving school, no additional teachers are required and the transfer has no negative impact with the approval of the receiving school principal.

Application Procedure

Application: Only the student’s parent/guardian may apply. Applications must be made on a form and at time designated by the school system. Applications will be available on the MCS web site and at the school office. Parents of students enrolled in a Morgan County School in the spring shall apply at the base school during an announced two-week period in the spring. Parents/guardians of students changing residence or family status or moving into Morgan County after the spring application period may apply to the Office of the Director of School during the last week of July. If any application is not made at the proper time, or is denied, students shall report to their base school at the beginning of the new school year.

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JBCBA Transfers Within the System (cont-d)

Appeal: Parents/guardians may appeal other transfer decisions to the school officials in the following order: the Assistant Director, Director of Schools and the Board of Education.

Grandfather Clause. Out of Zone students enrolled as of May 25, 2007, will be grandfathered in at the receiving school, along with any siblings.

Legal Reference
1. TCA 49-6-3113(b)(1)