

MORGAN COUNTY SCHOOL SYSTEM

136 Flat Fork Road
 Wartburg, Tennessee 37887
 Telephone (423) 346-6214
 Fax (423) 346-6043

PROFESSIONAL EMPLOYMENT APPLICATION
 (Certificated Personnel Only)

Date Filing Application: _____

Name: _____
 (Last) (First) (Middle) (Maiden Name)

Present Address: _____
 (Number) (Street) (City) (State/Zip)

Daytime Phone # () _____ Other Phone # () _____ Social Security # _____

Permanent Address: _____
 (Number) (Street) (City) (State/Zip)

Notify in case of emergency: _____ () _____
 (Name and Address) (Relationship) (Phone #)

POSITION DESIRED

(List only those which you are now or will be eligible for certification in Tennessee. List Grades and/or Subject Area in Order of Preference)

Elementary Secondary Special Areas

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

Give date you expect to be available for employment: _____

Interviewer's Comments: _____

FOR OFFICE USE ONLY *(Applicants do not write below)*

Action	Date		Check List
Director _____		Employment Date _____	Background Check
Principal _____		Position Assign. _____	Form I-9
Ref. Check _____		Location _____	Form W-4
		Salary _____	PR 1 Card
			Transcript
			License/Certificate
			Social Security (copy)
			Exp./Mil. Serv. Ver.
			Driver's License (copy)
			Ret./Ins. Forms
<i>Action Codes</i>			
A: Appointed by Director			
B: Reviewed by Principal			

PREPARATION FOR TEACHING

EDUCATION AND TRAINING: List high school, college, graduate school, business college, technical schools, service schools, and other training schools attended in preparation for teaching.				
School or College (begin with high School)	From	To	Major Field	Degree

Attach official transcript or record of education beyond high school.

STUDENT TEACHING EXPERIENCE

School(s)	Location	Grades or Subject	From	To

TEACHING EXPERIENCE

Name of School or District	Location	Grades or Subject	From			To			No Yrs	Salary
			Mo	Day	Yr	Mo	Day	Yr		
Total years taught (exclude student teaching):										

WORK AND/OR MILITARY EXPERIENCE

Name of Employer	Location	Assignment	From	To	Rank if Military Service

